

OSHA/PERRP Compliance/Risk Reduction Program

Public Employment Risk Reduction Program (PERRP) Compliance***

The School believes that the employees and students of the School, as well as visitors, are entitled to function in an environment as free from hazards as can reasonably be provided. In this regard and in accordance with law, the School will provide reasonable and adequate protection to the lives, safety, and health of its employees and students, in compliance with all applicable Federal and State laws and regulations.

The Director of Operations shall be responsible for the maintenance of standards in the facilities to prevent accidents and to modernize their consequences. She/he shall conduct periodic audits of health and safety conditions within the facilities of the School and take appropriate action on any violations thereof to the Principal or his/her designee.

The Director of Operations shall ascertain that the employees and students of the School are aware of their rights to an environment free of recognized hazards, that they are properly trained in safety methods, that protective devices and equipment are available to meet safety standards, and that proper rules and records are maintained to meet the requirements of the law and the regulations of the Public Employment Risk Reduction Program ("PERRP") and OSHA. The Director of Operations shall post and keep posted a notice informing employees of the protections and obligations provided under PERRP and OSHA as required by law. The Director of Operations shall annually post on February 1 and keep posted until April 30 a copy of the summary of all work-related incidents from the previous year. Postings shall be in a conspicuous place where notices to employees are customarily posted.

The Director of Operations shall comply with any mandatory reporting and record keeping requirements. Such records shall include the following:

1. An incident report for all work-related injuries and illnesses, which shall be completed no later than six working days after receiving information that a recordable incident has occurred;
2. An incident report to PERRP for any employee death or the in-patient hospitalization of three (3) or more employees due to a work-related incident, which shall be completed within ten (10) days of orally reporting the death or in-patient hospitalization to PERRP; to OSHA (a) within eight hours, the death of an employee as a result of a work-related accident (b) within 24 hours, the in-patient hospitalization, amputation, or loss of an eye of an employee as a result of a work-related accident
3. A log and summary of all work-related injuries and illnesses, which shall be updated as early as practicable following the injury or illness, but no later than six (6) working days after receiving information that a recordable injury or illness has occurred;

4. A record of public employee exposure to potentially toxic and/or carcinogenic materials and/or harmful physical agents that are required to be monitored under any Ohio Public Employment Risk Reduction Standard; and
5. A record of all incidents where an employee is exposed to blood or other material potentially containing bloodborne pathogens.

Records shall be maintained on a calendar year basis and shall be retained for at least five years following the end of the year to which the records relate. All records required to be maintained shall be made available for inspection by the Ohio Bureau of Workers Compensation and any employee, former employee, or employee representative for examination and copying at reasonable times.

The following mandatory reporting requirements shall be complied with by the Director of Operations:

1. The School shall submit the annual summary of all work-related injuries and illnesses no later than February 1 of the following year to which the records relate;
2. The School shall orally report the incident within eight (8) hours after the death of any employee or the in-patient hospitalization of three or more employees as a result from a work-related incident, or within 8 hours of learning of the death or in-patient hospitalization; and
3. The School shall submit the sharps injury form within ten (10) business days of any incident where an employee is exposed to blood or other material potentially containing bloodborne pathogens.

All reports shall be made to:

Public Employment Risk Reduction Program
Division of Safety and Hygiene
13430 Yarmouth Drive
Pickerington, OH 43147
Fax: 614-621-5754

Phone: 614-644-2246 or 800-671-6858

Website: <https://www.bwc.ohio.gov/employer/programs/safety/sandhperrp.asp>

In the event an inspection is made by a representative of the State or by OSHA, the Director of Operations shall report the results thereof to the Board at the meeting following the receipt of the State report.

R.C. 4167 et seq; OAC Chapter 4167; 29 CFR § 1903.2; 29 CFR §1904.2; 29 CFR §1904.39.

Adopted: _____